

Share Screen in Zoom

Zoom allows screen sharing. The Zoom initiator (Host) has this ability automatically and can authorize screen sharing for other participants too.

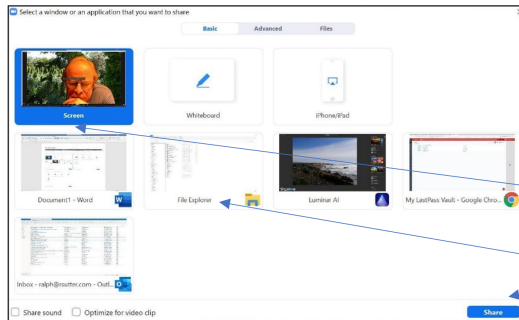
One chooses what to share. In the screen shot below, you can see that this Zoom user has several programs already open

They are **File Explorer**, **Chrome**, **Outlook**, **Snagit**, **Word** and **Luminar** as well as two **Zoom** tabs



In the Zoom **Share Screen** window below, you will notice that these opened programs appear as share options

File Explorer Chrome Outlook Word Luminar (**Snagit** does not)



To share your screen, move your cursor to the bottom of the Zoom window and click on the **Share Screen** button

If you don't see the toolbar, pause your cursor at the bottom and the toolbar will appear.

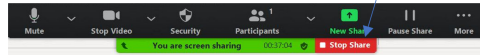
If the screen that you wish to share is already open, click it and then click on **Share**.

If it isn't open, click **Screen** and then **Share**

NOTE

It does not work to click on **File Explorer** followed by the file or program that you want to open. You will remain inside **File Explorer**, not the item on which you clicked.

When you have finished sharing, click **Stop Share** at the top of the screen



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