**SLO Bytes Computer Users’ Group**Minutes of the March 3rd 2019 BOD Meeting

Officers present: Bob Styerwalt, John Waller, Earl Kaplan, Alan Raul and Ralph Sutter

President **Earl Kaplan** called the meeting to order at 12:16 PM.

The minutes of the February 3rd 2019 Board Meeting were approved as submitted.

Training Officer **Alan Raul** referred the remainder of the BOD that the substance of his First Session presentation today has been posted on the club’s Bulletin Board.

Treasurer **Bob Styerwalt** advised the rest of the BOD that 7 members’ dues are up for renewal this month. The San Luis Obispo Guild requires that SLO Bytes provide a different letter confirming coverage. Bob has requested that letter from the insurance agent.

Secretary **Ralph Sutter** distributed a copy of the SLO Bytes Archives on a flash drive to each of the BOD members.

The BOD discussed the document, SLO Bytes New Members Information Sheet. We agreed to make the e-mail addresses clickable. The group agreed to distribute a copy of the document to each member, encouraging them to share it with prospective new members.

The meeting ended at 12:32.

**Ralph Sutter**